

**A. TREE DECLARATION FORM**

The City of Vaughan requires that this form is completed and attached to any Committee of Adjustment Application and to any Building, Demolition, or Site Alteration Permit.

<p><b><u>Applicant/Owner Information</u></b></p> <p>Name: _____</p> <p>Mailing Address: _____</p> <p>Phone: _____</p> <p>Email: _____</p>	<p><b><u>Application(s) on the Property: (check all that apply)</u></b></p> <p><input type="checkbox"/> Building Permit #: _____</p> <p><input type="checkbox"/> Demolition Permit #: _____</p> <p><input type="checkbox"/> Committee of Adjustment Application #: _____</p> <p><input type="checkbox"/> Site Alteration Permit #: _____</p> <p><input type="checkbox"/> Curb Cut / Driveway Widening Permit #: _____</p> <p><input type="checkbox"/> Culvert <input type="checkbox"/> Installation <input type="checkbox"/> Modification / <input type="checkbox"/> Relocation Permit #: _____</p> <p>Other: <input type="checkbox"/> Permit #: _____</p>
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Are any existing trees located on or within a 6 metre perimeter of the proposed construction?

Yes  No "If no, then proceed to section E: "Declaration of Applicant"

**B. APPLICABLE TREE PROTECTION BY-LAW**

**[By-Law Number 052-2018](#)**

*A By-law to regulate the planting, maintenance and removal of trees on public and private property in the City of Vaughan and to repeal By-law Nos. 258-83, 95-2005, 185-2007, and 205-2007.*

*Subsection 5 of By-Law 052-2018 provides that: no Person shall on Public Property do or cause or permit to be done, any of the following: Abuse, attach, burn, cut down, carve, damage, Destroy, Injure, paint, paste, peel, prune, pull up, remove, scrape, tack, top, transplant or trim all or any part of a Tree, including a Public Tree, or Pour any substance that will Injure a Tree.*

*Subsection 6 of By-Law 052-2018 provides that: no Person shall Injure or Destroy or cause or permit any Trees on Private Property, having a diameter of twenty (20) centimetres or more or having a base diameter of twenty (20) centimetres or more, to be Injured or Destroyed unless authorized by a Tree Removal Permit to do so, pursuant to this By-law.*

**C. Tree Details: Do you need to make an application for a Permit to Injure or Destroy (a) Tree(s)?**

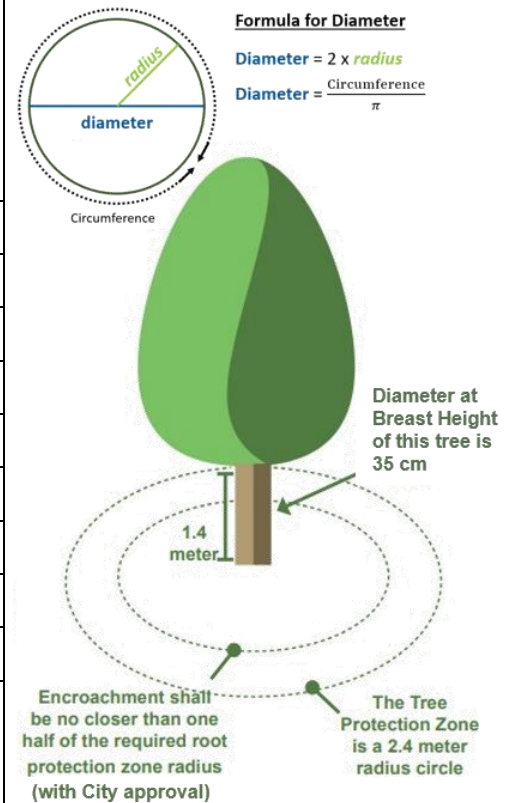
<b>Construction Activity</b>  <i>Includes, but is not limited to: demolition work, excavation, grading or boring, carpentry, electrical work, plumbing work, storage and movement of construction materials, vehicles, equipment, or debris</i>	<b>Private Trees</b>  <i>(That are 20cm or larger in diameter measured 1.4 metres above existing grade)</i>	<b>Public Trees</b>  <i>(That are any size in diameter)</i>
Are your proposed works going to alter, injure*, or destroy any healthy trees on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are your proposed works going to alter, injure*, or destroy any trees that are dead, diseased, or hazardous?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the Construction Activity occur within the Tree Protection Zone a protected tree on or within 6 metres of the proposed construction?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b><u>For curb cut/driveway widening only</u></b> <input type="checkbox"/> N/A Does your proposed works require a curb cut/driveway widening within the prescribed Tree Protection Zone (Section D)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**\*\*If you have selected YES to any of the options mentioned above:** You **must** apply for a [Tree Permit](#) from Forestry Services and attach a copy.

\* "Injuring a tree" refers to any action that harms a tree's health or disrupts its growth. This includes physical damage to the tree's branches, bark, or roots; exposure to harmful substances; alterations to its environment affecting root health; or construction-related damage within the tree protection zone.

D. Table 1: Minimum Tree Protection Zone Determination		
Diameter at Breast Height in centimetres (measured at 1.4 metres above the ground)	Minimum Protection Distances Required* (Public and Private Trees)	Minimum Protection Distances Required (Trees in Naturalized Areas)
<10	1.2 m	The drip line* or 1.2 m
10-29	1.8 m	The drip line or 3.6 m
30-40	2.4 m	The drip line or 4.8 m
41-50	3.0 m	The drip line or 6.0 m
51-60	3.6 m	The drip line or 7.2 m
61-70	4.2 m	The drip line or 8.4 m
71-80	4.8 m	The drip line or 9.6 m
81-90	5.4 m	The drip line or 10.6 m
91-100	6.0 m	The drip line or 12.0 m
>100	6 cm protection for each 1cm diameter	12 cm protection for each 1 cm diameter or the drip line

Figure 1: Tree Protection Zone Model (in meter)



**E. Declaration of Applicant (Applicant and/or Owner Listed on Applications Referenced on Page 1)**

I \_\_\_\_\_ declare that:  
*(first and last name)*

The information contained in this form and attached documentation is true to the best of my knowledge.

**Signature of Applicant/Owner:** \_\_\_\_\_

**Date:** \_\_\_\_\_

The personal information on this form is collected under the *Municipal Act, 2001, S.O. 2001 c.25 s. 227 (b) and (c)*, and the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M56*. The information will be used to process the application and to create statistical reports.

**Note:** Questions should be directed to Parks, Forestry & Horticulture Operations at 905-832-2281 or [forestrycirculations@vaughan.ca](mailto:forestrycirculations@vaughan.ca)

**Summary – for Forestry Office Use Only** (based on information provided above)

Date Received: \_\_\_\_\_

Is a Permit required?  Yes  No

If yes, has an application for a Tree Permit been submitted?  Yes  No

Parks, Forestry & Horticulture Operations

905-832-2281

Joint Operations Centre

2800 Rutherford Road, Vaughan, L4K 2N9