



**Building Standards Department**  
 2141 Major Mackenzie Drive,  
 Vaughan, ON L6A 1T1  
 Telephone: (905) 832-8510 Fax: (905)-832-8558

# OWNER'S LETTER OF UNDERTAKING

Respecting  
**GENERAL REVIEW**

Application No.:	Project Address:	Date:
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**WHEREAS** the Ontario Building Code requires that the subject construction be designed and reviewed by an architect, professional engineer or both;

**AND WHEREAS** the Ontario building Code requires that a person who intends to construct or have constructed a building required to be designed by an architect, professional engineer or both shall ensure that such professionals are retained to undertake the general review of the construction of the building in accordance with the applicable performance standards of the [Ontario Association of Architects](#) or the [Professional Engineers of Ontario](#);

**NOW THEREFORE**, the owner, being the person responsible for the subject construction hereby warrants;

1) that architects and/or professional engineers have been retained for the general review of the subject construction as required by the Ontario Building Code;

2) that the general review will include such inspections, reviews, interpretations and reports as required by the performance standards of the [Ontario Association of Architects](#) and/or the [Professional Engineers of Ontario](#);

3) that reports arising from the general review will be promptly forwarded to the **Chief Building Official**;

4) that each of the retained architects) and professional engineer(s) will complete a General Review Commitment Certificate as prescribed by the **Chief Building Official** prior to and as a condition to the issuance of a building permit; and

5) that should any retained architect or professional engineer cease to provide the general review of the building during construction, the **Chief Building Official** shall be notified immediately, and another architect or professional engineer appointed so that general review continues without interruption.

Owner's Name: <i>(please print)</i>	Owner's Signature:	Telephone No.:
Company Name:		
Address:		
City:	Province:	Postal code: