



Recreation & Culture

COMMUNITY SERVICE ORGANIZATION (C.S.O.) APPLICATION

CRITERIA FOR ELIGIBILITY:

Community Service Organizations (C.S.O.'s) shall be non-profit and volunteer based. Groups must have a membership open to all City of Vaughan residents and may not exclude participation on the grounds of race, religious or political affiliation. Groups must have 75% (minor sports groups 90%) of its membership residing in Vaughan. In the case of homeowners associations, membership must be open to all residents within their defined geographic area. The services provided by the group should reflect neighbourhood and/or city-wide needs and be operated by volunteers.

Groups applying for C.S.O. status intending to offer a similar or duplicate service to an existing one will not be approved if the existing group is not in agreement and can meet the overall demand for the service.

Groups wishing to apply for C.S.O. status are required to file the following information initially with Recreation & Culture, and annually thereafter:

- A list of executive officers including full addresses, with e-mails and telephone numbers
- Written constitution and by-laws or a statement of purpose
- Not-for-profit number
- Membership list including full addresses and phone numbers
- Players list (applicable to minor sports only) including names, ages, full addresses and telephone numbers. Season schedules are also required.
- Membership/registration fees, if applicable
- Most recent audited financial statements
- Proposed budget
- Minutes from last Annual General Meeting

Please complete the attached forms to apply for Community Service Organization status and return to:

Director
Recreation & Culture
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, Ontario L6A 1T1

Groups who are granted CSO status will have their group/contact information/website information posted on the City of Vaughan website.



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**COMMUNITY SERVICE ORGANIZATION (C.S.O.)
STATUS APPLICATION**

Name of Organization:

Mailing Address:

Executive Members:

Name:

Email Address:

Full Address:

Res. Phone Number: ()

Cell Number: ()

Name:

Email Address:

Full Address:

Res. Phone Number: ()

Cell Number: ()

Name:

Email Address:

Full Address:

Res. Phone Number: ()

Cell Number: ()

President/Chairperson:

Full Address:

E-mail Address:

Res. Phone Number: ()

Bus. Number: ()

Contact Person (if other than above):

Full Address:

E-mail Address:

Res. Phone Number: ()

Bus. Number: ()

Organization 'Statement of Purpose':

Description of Activities:

Dates of Operation: From:

To:

Membership/Registration Fees Charged (if applicable):

