



LARGE HOUSEHOLD RECYCLING PROGRAM (Pilot Program)

**City of Vaughan
Public Works Department
September, 2007**



LARGE HOUSEHOLD RECYCLING PROGRAM

On June 11, 2007, Vaughan Council approved a pilot program to deal with the amount of waste generated by large households. A “large household”, is one that consists of seven (7) or more people. The following outlines the process and requirements if you wish to participate in this program.

Part 1: Process & Requirements

1. The Large Household Recycling Program is meant only for those residents who are unable to meet the prescribed limits for garbage collection on a continuous and regular basis as a result of the large number of people residing in the household. Please be advised that applications for one-time or infrequent excess waste generation will not be considered as part of this pilot project.
2. Home-based businesses and households containing illegal second dwellings (i.e. basement apartments) are not eligible to participate in the Large Household Recycling Program.
3. Only those addresses listed on the City of Vaughan’s municipal assessment roll, and are approved to receive municipal curbside collection services, will be considered for this pilot.
4. If you wish to participate in this pilot, you must complete and sign the Large Household Recycling Program application form (Part 3) confirming the number of members living at the address, and be subject to the conditions placed on any approved application by the Solid Waste Management staff. Proof of residency will be required upon application approval.
5. Only one application per municipal address will be permitted for this pilot project.
6. The City’s Waste/Recycling Collection By-law (as amended) will govern all other aspects relating to waste collection, including acceptable materials, set-out requirements, weight and size limits, collection frequency etc.
7. The Large Household Recycling Program application form must be completed by the owner or resident and submitted to the Public Works Department, Waste Management Section. Please refer to Part 2 (Application Processing) for more information.
8. Should your application be approved, the items obtained through the Large Household Recycling Program (i.e. 25 garbage tags, 1 blue box, 1 green bin) cannot be sold or used for commercially generated waste or for waste that has not been generated on the property for which this application is being submitted. No exemption will be authorized for renovation or construction wastes or other type of non-collectible wastes. Unfortunately, lost and/or stolen green bins and blue boxes will not be replaced.

9. By completing the Large Household Recycling Program application, you acknowledge that City of Vaughan staff will conduct unscheduled waste audits(s) on the waste material generated at the address identified on the application.
10. To ensure all efforts are being made to divert as much waste as possible through existing programs, use of the City's other waste diversion initiatives (recycling, green bin, and leaf and yard programs) are mandatory.
11. Please remember, this is a pilot program only, and its continuation is subject to Council authority. A change in Council authority and/or any future by-law amendments may revoke any or all components identified in the Large Household Recycling Program.
12. Your participation in the Pilot Project may be terminated if:
 - a. The City determines that you have submitted false or misleading information in the application form
 - b. At any time it is discovered that non collectible material (i.e. household hazardous waste, trade waste, sod/soil etc.) is set out for curbside collection
 - c. At any time it is discovered that excessive amounts of green bin (organics) or blue box (recycling) material is found in your garbage.

If your participation in the program is terminated, you will be removed from the list of approved Large Households and will not be eligible for any further exemptions in the future.

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Part 2: Application Processing

1. The Large Household Recycling Program completed applications must be mailed, faxed, or dropped off to:

Mail: City of Vaughan
Joint Operations Centre
Public Works Department, Solid Waste Management Section
2800 Rutherford Rd.
Vaughan, ON., L4K 2N9

Fax: 905-303-2005

2. Incomplete applications will be sent back for completion of missing data.
3. Processing and implementation of the Large Household Recycling Program application is anticipated to take approximately 4-6 weeks, Although staff will make every effort to respond to applications within this timeline, applications may take longer to process, depending on the number of applications received.
4. You will be notified in writing of staff's assessment of application.
5. If your application is approved, you will be required to pickup the approved items (1 green bin, 1 blue box and 25 garbage tags) from the Joint Operations Centre located at 2800 Rutherford Road between Monday and Friday (8:30 a.m. to 4:30 p.m.). Proof of residency will be required.
6. This application contains personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information is collected under the legal authority of the City of Vaughan By-law Number 350-94. This information will be used by the City of Vaughan to process this application, to determine whether to approve your application and for administrative purposes related to the City of Vaughan's large household recycling program. Questions related to the collection of this information should be directed to the Manager of Solid Waste Management, 2800 Rutherford Road, Vaughan, Ontario, L4K 2N9, (905) 832-8562 extension 6309.

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Part 3: Application

Important: Please read Part 1 and Part 2 of this document prior to completing the application (Part 3). You must complete all sections on the form (#1 – 11). Failure to complete the form in its entirety will result in application being returned to applicant.

Applicant to complete parts A, B and C	Part A: APPLICANT INFORMATION																					
	1. Name: _____																					
	2. Address: _____ _____																					
	City _____	Postal Code _____																				
	3. Contact Information: Telephone number(s) (daytime): _____ Email address: _____																					
4. Number of people in household:	5. Occupancy status of applicant (Owner / Tenant): ___ Owner ___ Tenant																					
6. Other members of household:																						
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Others: Please provide separate sheet should the number of occupants in household exceed 13 persons.

Part B: THE CITY'S WASTE DIVERSION PROGRAM

7. As part of the Large Household Recycling Program, the City wants to ensure that you are fully informed about the waste diversion programs offered by the City and the Region of York. It is also important that you are aware of all collection requirements pertaining to curbside collection, including but not limited to, weight limits, acceptable containers, set out times, acceptable materials etc.

If you are not fully aware of the diversion programs, the City will be pleased to send information (i.e. a collection calendar), prior to the processing of the application, which provides details on these programs. Alternatively, you are encouraged to access the City's website (www.greeningvaughan.ca) for more information

Please check the appropriate box.

pplicant **MUST** complete Parts A, B and C

Diversion Programs	I am fully aware of the diversion programs. <u>I do not need any additional information or clarification about the programs.</u>	I am NOT fully aware of the diversion programs offered by the City. <u>Please send me information about the programs.</u>
Blue Box (recycling) Program		
Green Bin (organics) Program		
Leaf and Yard Program		
Garbage Collection Program		
Region of York's Household Hazardous Waste Depot in Vaughan		
Region of York's Electronic Waste Recycling Depot in Vaughan		



8. Do you require City staff to arrange a meeting with you to assist in understanding the City's waste diversion programs? Please place a check mark on the appropriate option. Note: appointments will only be made between Monday to Friday 8:30 am to 4:30 p.m.

NO _____ YES _____

Part C: HOUSEHOLD'S CURRENT SET OUT PRACTICES

Applicant **MUST** complete Parts A, B and C

9. Please indicate current set out practices in the space provided below:

Average number of blue boxes set out for curbside collection WEEKLY
Average number of green bins set out for curbside collection WEEKLY
Average number of garbage items (including bulky items) set out for curbside collection EVERY OTHER WEEK

10. Please outline your concerns / challenges in meeting the City's current set out requirements:

11. I have read and understood the City's "Process and Requirements" (Part 1 and 2) and have fully completed each question in the Application for the Large Household Recycling Program (Part 3).

Signature of applicant

Date