



NEW EMPLOYEE ONBOARDING POLICY TRAINING

1. EMPLOYEE CODE OF CONDUCT POLICY

POLICY NO.: 13.A.02

Acknowledgement and Agreement

I, acknowledge that:

- a) I have read and understand the Employee Code of Conduct applicable to City of Vaughan employees.*
- b) I agree to adhere to this Employee Code of Conduct.*
- c) I understand that if I violate this Employee Code of Conduct, I may face disciplinary action up to and including the termination of my employment, as well as any necessary legal action required or taken by the Corporation.*

I understand all the information as presented and have been provided with an opportunity to ask questions relating to the policy and training.

I agree to adhere to the requirements of the Policy and training provided.

Name (please print)

Department

Signature

Date

1. Original to HR Employee File
2. Copy to individual

Revised: March 9, 2023