

## Steps to accessing water:

- 1. swipe FOB
- company verification -- "your company's name should come up"; Press "Accept" if correct
- 3. Next: (transaction type): "Clean Water" access press "Accept"
- 4. Four lines will appear on screen (to enter PIN #) as below....
  - \_\_\_\_\_
- 5. System defaults each line @ 0. Use arrow cursors to enter & move to next digit/number. Once all 4 numbers are entered, press "Accept"
- 6. Next: enter volume of litres to dispense (using same arrow cursors)
- Next: "Destination" (this means what is your business scope or water being used for? – ie: construction, road sweeping, flushing, sodding or other. Select one & press "Accept"

<u>Please enter only 1/10<sup>th</sup> of litres required</u>. This is due to technical difficulties which are in process of being resolved.

Logger will issue receipt of total litres taken. Keep it as your verification record.