



INTERIM CONTROL BY-LAW AMENDMENT APPLICATION

Office Use Only

File Number Z.	Application Fee	Receipt Number	
Date Received	Received By	Related Files	

The following information is required by the City with an accompanying fee payable to the TREASURER, CITY OF VAUGHAN, prior to the processing of the application (please see the attached "Tariff of Fees for Vaughan Planning Applications"). The information and material requested in this application must be filled out in its entirety to constitute a complete application. If the application form is deemed to be incomplete, this could result in the delay of the processing of the application. Three (3) copies of the application form must be submitted. *Note: Rolled up plans will not be accepted – all drawings are to be folded to 8.5" x 14" with the title block facing out.*

1. APPLICANT / REGISTERED OWNER OF PROPERTY

Name: _____

Address: _____

Postal Code

Telephone

No.: () _____ Fax Number: () _____

Email Address: _____

Date the Subject Lands were acquired (optional): _____

2. AGENT – APPLICANT’S REPRESENTATIVE

Relationship to the Applicant:

Prospective Owner Lessee Agent or Solicitor Other: _____

Name: _____

Address: _____

Postal Code

Telephone

No.: () _____ Fax Number: () _____

Email Address: _____

Ontario Land Surveyor: _____

Address: _____

Postal Code

Note: Unless otherwise notified all correspondence will be forwarded to the agent.

3. LOCATION OF PROPERTY / SUBJECT LANDS

Lot	Concession		
Lot (s) / Block (s)	Registered Plan of Subdivision 65M-	Part	Reference Plan 65R-
Municipal Address (if applicable)			

4. DEVELOPMENT CONTROL

4.1 Official Plan Amendment:

4.2 Zoning:

4.3 Interim Control By-law Number: _____

5. REASON FOR THE PROPOSED AMENDMENT

6. CURRENT USE OF THE LANDS (Describe Briefly)

7. SUPPORTING MATERIAL REQUIRED WITH APPLICATION

- 7.1 Three (3) full-scale plans of the Lot, Block or Part of Registered Plan, Reference Plan or Draft Plan of Subdivision showing the lots or blocks to be subject to the proposed Amendment outlined in red.
- 7.2 *All information and reports submitted in support of this application may be disclosed to any individual.*

DECLARATION

The processing of this application shall not commence until the following declaration is completed and commissioned.

I, _____ of the _____
Of _____ In the _____
Of _____, solemnly declare that:

All above statements contained in all of the exhibits transmitted herewith, are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the _____
of _____ in the _____
_____ of _____
this _____ day of _____, 2_____.

SIGNATURE OF OWNER OR AGENT

LOCATION OF COMMISSIONER OF OATH'S STAMP OR SIGNATURE

Personal information on this form is collected under the legal authority of the Planning Act, R.S.O. 1990, Chapter P.13 (as amended) and Regulations thereto. This information will be used to process this application. Questions about this collection of information should be directed to the Office Coordinator, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1 (905) 832-8585.

CERTIFICATE

(To be signed by Owner, if Agent has been appointed.)

As of the date of this application, I am the Registered Owner of the lands described in this application, and I have examined the contents of this application and hereby certify that the information submitted with the application is correct insofar as I have knowledge of these facts, and I authorize the submission of this application on my behalf of:

(Please print name of Agent)

whom I have appointed as my Agent.

DATE _____

SIGNED _____
SIGNATURE OF OWNER

(Please print name)

Affix Corporate Seal of registered owner of property. Processing will not commence until this is provided.

FEE CALCULATION WORKSHEET

**THIS FORM MUST BE COMPLETED BY APPLICANT FOR CALCULATION OF FEES
(PLEASE READ IN ITS ENTIRETY AND FILL IN ACCURATELY)**

BREAKDOWN OF FEES FOR AMENDMENT TO INTERIM CONTROL BY-LAW APPLICATION	
<u>STAFF USE ONLY</u>	
File Name: _____	File No.(s) _____
Related File(s) _____	Total Amount Submitted \$ _____
CALCULATIONS	TOTAL
Amendment to Interim Control By-law Base Fee: (surcharge <u>not</u> applicable)	\$4,400.00
TOTAL AMENDMENT TO INTERIM CONTROL BY-LAW FEE:	\$ _____
NOTES: (1) The required Vaughan Application Fee must be paid <u>in full</u> , before any processing of the application will commence. (2) If a cheque is submitted for an incorrect amount, the incorrect cheque will be returned to the Applicant, and a new cheque with the correct amount will be required to be submitted.	
TOTAL FEE AMOUNT:	\$ _____
<u>STAFF USE ONLY</u>	
VERIFICATION OF FEES:	
Indicate Correct Total	\$ _____ (Vaughan Application Fees Only)
Planner's Name _____	Date _____

SCHEDULE "A" TO BY-LAW 48 - 2011

(2011)

TARIFF OF FEES FOR VAUGHAN PLANNING APPLICATIONS

APPLICATION TYPE	BASE FEE	ADDITIONAL FEE DETAILS	
MAJOR OFFICIAL PLAN AMENDMENT ⁸ MINOR OFFICIAL PLAN AMENDMENT ⁷	\$21,345.00 \$ 9,995.00	SURCHARGE, IF APPLICATION APPROVED SURCHARGE, IF APPLICATION APPROVED REVISION TO APPLICATION REQUIRING RECIRCULATION ⁹	\$5,385.00 \$3,000.00 \$3,505.00
BLOCK PLAN & SECONDARY PLAN	\$515.00/ha	SURCHARGE NOT APPLICABLE	
ZONING BY-LAW AMENDMENT	\$5,550.00	Plus: If for a change of zone (e.g., R1 Zone to R3 Zone) <ul style="list-style-type: none"> a) Singles, Semis, Townhouses b) Multiple Unit Blocks (e.g., Apartment Units) c) Non Residential or Mixed Use Blocks (excluding parks/open space, stormwater management, roads, buffer spaces) d) Private Open Space (e.g., golf course, cemetery) Maximum fee for Private Open Space SURCHARGE IF APPLICATION IS APPROVED REVISION TO APPLICATION REQUIRING RECIRCULATION ⁹	\$455.00/unit \$155.00/unit \$6,050.00/ha \$3,025.00/ha \$156,580.00 \$2,780.00 \$3,505.00
By-law to remove Holding Symbol (H)	\$3,760.00	SURCHARGE NOT APPLICABLE	
PART LOT CONTROL BY-LAW	\$1,710.00	SURCHARGE NOT APPLICABLE	
INTERIM CONTROL BY-LAW AMENDMENT	\$4,235.00	SURCHARGE NOT APPLICABLE	
SITE DEVELOPMENT	\$6,560.00	Plus: <ul style="list-style-type: none"> a) Industrial/Office/Private Institutional Portion of GFA over 4,500m² b) Commercial (Service, Retail Warehouse) Portion of GFA over 4,500m² c) Residential <ul style="list-style-type: none"> - Singles, Semis, Townhouses - <u>Or</u>, if previously paid in Subdivision application - Multiple Units (e.g., Apartment Units) - <u>Or</u>, if previously paid in Subdivision application COMPLEX REVISION TO A SITE PLAN AGREEMENT/LETTER OF UNDERTAKING EITHER APPROVED BY COUNCIL, OR A PREVIOUSLY APPROVED SITE DEVELOPMENT REQUIRING CIRCULATION AND/OR COUNCIL APPROVAL REVISION TO APPLICATION REQUIRING RECIRCULATION ⁹ SIMPLE REVISION TO PREVIOUSLY APPROVED SITE DEVELOPMENT NOT REQUIRING CIRCULATION AND NOT REQUIRING COUNCIL APPROVAL	\$1.85/m ² \$0.65/m ² \$6.00/m ² \$1.50/m ² \$920.00/unit \$610.00/unit \$305.00/unit \$200.00/unit Full Application Fees Applicable \$3,505.00 \$3,280.00
DRAFT PLAN OF CONDOMINIUM (Residential, Commercial, Industrial)	\$11,195.00		
DRAFT PLAN OF SUBDIVISION	\$13,960.00	Plus: <ul style="list-style-type: none"> a) Single, Semi, Townhouse Units b) Multiple Unit Blocks (e.g., Apartment Units) c) Part Lots for Residential Use d) Non Residential or Mixed Use Blocks (excluding parks/open space, stormwater management, roads, buffer spaces) Revision to Draft Approved Plan, requiring Circulation Revision to Condition(s) of Draft Approval Extension of Draft Plan Registration of Each Additional Phase of a Plan	\$235.00/unit \$80.00/unit \$115.00/part lot \$3,240.00/ha \$3,505.00 \$3,505.00 \$1,750.00 \$1,760.00

NOTES

1. Any application fees paid prior to the date this By-law comes into force, shall be credited to the amount(s) due under this By-law.
2. If an application is withdrawn in writing by the Applicant:
 - a) prior to a technical report proceeding to Committee of the Whole, 30% of the fee may be refunded;
 - b) prior to a Public Meeting, 50% of the fee may be refunded.
3. Should the Applicant request that a Public Meeting be cancelled (after Notices have been mailed out) and held at a later date, the total cost incurred for the second mailing of a Public Meeting Notice shall be borne by the applicant.
4. An appeal of any of the above-noted Development Applications to the Ontario Municipal Board shall be subject to a \$600.00 Planning Department Administrative fee, to be paid by the Appellant.
5. Site Development applications for new individual (excluding new single-detached residential dwelling developments(s) proceeding through the plan of subdivision approval process) single-detached dwellings that are to be constructed within the Kleinburg-Nashville Heritage Conservation District Study and Plan, as defined by OPA No. 200, as amended by OPA No. 658, are subject only to the Simple Revision fee for Site Development Applications, and will require Council approval of the application.
6. For Mixed Use development, where more than one use is proposed on a site, the applicable Site Development fee shall be the Base fee, plus the total of the fees for each individual use added together.
7. **Minor Official Plan Amendment:** A "Minor" Official Plan amendment is an Official Plan amendment that:
 - i) proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; building height; gross floor area; or to add a site-specific use limited in scale);
 - ii) proposes a minor change to a specific policy that is limited in scope and typically to one property;
 - iii) maintains the intent and purpose of the Official Plan; and,
 - iv) shall have limited impact or policy implications beyond the subject lands.
8. **Major Official Plan Amendment:** A "Major" Official Plan amendment is an Official Plan amendment that:
 - i) proposes a redesignation or change in land use for a property(ies);
 - ii) requires many changes to the policies and schedules of the Official Plan;
 - iii) is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be in this category;
 - iv) a site-specific application representing a large scale development/redevelopment or a change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category; and,
 - v) an Official Plan amendment within a Heritage Conservation District.
9. Official Plan and Zoning By-law Amendment and Site Development Applications – Recirculation fee applicable when substantial changes are initiated by the applicant that requires a full recirculation for review and comment prior to Council approval. When more than one related application (e.g., Official Plan and Zoning By-law Amendment) is filed, the fee shall only be applied for one of the related applications.

OTHER GENERAL FEES

\$400.00 per year Maintenance Fee charged to files inactive for over 1 year (where the Applicant prefers not to close the file).

SCHEDULE "B" TO BY-LAW 48 - 2011

(2012)

TARIFF OF FEES FOR VAUGHAN PLANNING APPLICATIONS

APPLICATION TYPE	BASE FEE	ADDITIONAL FEE DETAILS	
MAJOR OFFICIAL PLAN AMENDMENT ⁶ MINOR OFFICIAL PLAN AMENDMENT ⁷	\$22,165.00 \$10,380.00	SURCHARGE, IF APPLICATION APPROVED SURCHARGE, IF APPLICATION APPROVED REVISION TO APPLICATION REQUIRING RECIRCULATION ⁹	\$5,590.00 \$3,115.00 \$3,640.00
BLOCK PLAN & SECONDARY PLAN	\$535.00/ha	SURCHARGE NOT APPLICABLE	
ZONING BY-LAW AMENDMENT	\$5,765.00	Plus: If for a change of zone (e.g., R1 Zone to R3 Zone) a) Singles, Semis, Townhouses b) Multiple Unit Blocks (e.g., Apartment Units) c) Non Residential or Mixed Use Blocks (excluding parks/open space, stormwater management, roads, buffer spaces) d) Private Open Space (e.g., golf course, cemetery) Maximum fee for Private Open Space SURCHARGE IF APPLICATION IS APPROVED REVISION TO APPLICATION REQUIRING RECIRCULATION ⁹	\$475.00/unit \$160.00/unit \$6,285.00/ha \$3,140.00/ha \$162,610.00 \$2,885.00 \$3,640.00
By-law to remove Holding Symbol (H)	\$3,905.00	SURCHARGE NOT APPLICABLE	
PART LOT CONTROL BY-LAW	\$1,775.00	SURCHARGE NOT APPLICABLE	
INTERIM CONTROL BY-LAW AMENDMENT	\$4,400.00	SURCHARGE NOT APPLICABLE	
SITE DEVELOPMENT	\$6,815.00	Plus: a) Industrial/Office/Private Institutional Portion of GFA over 4,500m ² b) Commercial (Service, Retail Warehouse) Portion of GFA over 4,500m ² c) Residential - Singles, Semis, Townhouses Or, if previously paid in Subdivision application - Multiple Units (e.g., Apartment Units) Or, if previously paid in Subdivision application COMPLEX REVISION TO A SITE PLAN AGREEMENT/LETTER OF UNDERTAKING EITHER APPROVED BY COUNCIL, OR A PREVIOUSLY APPROVED SITE DEVELOPMENT REQUIRING CIRCULATION AND/OR COUNCIL APPROVAL REVISION TO APPLICATION REQUIRING RECIRCULATION ⁹ SIMPLE REVISION TO PREVIOUSLY APPROVED SITE DEVELOPMENT NOT REQUIRING CIRCULATION AND NOT REQUIRING COUNCIL APPROVAL	\$1.90/m ² \$0.70/m ² \$6.25/m ² \$1.55/m ² \$955.00/unit \$635.00/unit \$315.00/unit \$210.00/unit Full Application Fees Applicable \$3,640.00 \$3,405.00
DRAFT PLAN OF CONDOMINIUM (Residential, Commercial, Industrial)	\$11,625.00		
DRAFT PLAN OF SUBDIVISION	\$14,495.00	Plus: a) Single, Semi, Townhouse Units b) Multiple Unit Blocks (e.g., Apartment Units) c) Part Lots for Residential Use d) Non Residential or Mixed Use Blocks (excluding parks/open space, stormwater management, roads, buffer spaces)	\$245.00/unit \$85.00/unit \$120.00/part lot \$3,365.00/ha
		Revision to Draft Approved Plan, requiring Circulation Revision to Condition(s) of Draft Approval Extension of Draft Plan Registration of Each Additional Phase of a Plan	\$3,640.00 \$3,640.00 \$1,815.00 \$1,830.00

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5. Site Development applications for new individual (excluding new single-detached residential dwelling developments(s) proceeding through the plan of subdivision approval process) single-detached dwellings that are to be constructed within the Kleinburg-Nashville Heritage Conservation District Study and Plan, as defined by OPA No. 200, as amended by OPA No. 658, are subject only to the Simple Revision fee for Site Development Applications, and will require Council approval of the application.
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OTHER GENERAL FEES

\$415.00 per year Maintenance Fee charged to files inactive for over 1 year (where the Applicant prefers not to close the file).