



CIVIC CENTRE  
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**FOR OFFICE USE ONLY**

FILE NUMBER PLC \_\_\_\_\_  
APPLICATION FEE \_\_\_\_\_  
RECEIPT NUMBER \_\_\_\_\_  
DATE \_\_\_\_\_  
RECEIVED BY \_\_\_\_\_  
RELATED FILES \_\_\_\_\_

**APPLICATION FOR EXEMPTION FROM  
PART LOT CONTROL**

Exemptions from the provisions of Part Lot Control are made pursuant to Subsection 50(5) of the Planning Act. Exemptions are effected by the enactment of a by-law which is registered on the title of the lands specified in the by-law, upon the by-law's approval by the City of Vaughan. The following information is required by the City with an accompanying processing fee, payable to the TREASURER, CITY OF VAUGHAN, prior to the processing of the application (please see attached schedule for fees).

**1. REGISTERED OWNER OF PROPERTY**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code \_\_\_\_\_  
Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

**2. APPLICANT/AGENT**

Interest of Applicant in Property  
(Owner/Prospective Owner/Lessee/Agent or Solicitor) \_\_\_\_\_  
Name of Applicant \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code \_\_\_\_\_  
Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

**NOTE: Unless otherwise notified all correspondence will be forwarded to applicant/agent.**

**3. LOCATION OF PROPERTY**

Lot \_\_\_\_\_ Concession \_\_\_\_\_  
Lot \_\_\_\_\_ Registered Plan \_\_\_\_\_ and/or Part \_\_\_\_\_ Reference Plan \_\_\_\_\_  
of Subdivision \_\_\_\_\_  
Municipal Address  
(if applicable) \_\_\_\_\_

**4. LANDS SUBJECT TO THE BY-LAW**

(Lot, Block or Part of Registered Plan, Reference Plan, or Draft Plan of Subdivision if not yet registered.)

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**5. REASON FOR THE PROPOSED EXEMPTION**

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**6. USE OF THE LANDS (Describe briefly)**

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**7. DEVELOPMENT CONTROL**

a) Official Plan Designation:

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b) Zoning:

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**8. SUPPORTING MATERIAL REQUIRED WITH APPLICATION**

a) Three (3) Full-Scale Plans of the registered plan of subdivision showing the lots or blocks to be subject to the proposed By-law outlined in red.

b) If lots are to be created, three (3) Full-Scale Plans prepared and certified by an Ontario Land Surveyor showing the lot frontage, lot area and lot depth in accordance with the provisions of the relevant By-law.

c) If the exemption is for the purposes of creating maintenance and/or encroachment easements for a subdivision, as permitted by the existing Zoning By-law, no individual lot plans will be required.

d) Two (2) reductions **folded** to 8½" x 14"/21.59 cm x 35.56 cm (legal size, with a 2" top margin) of each of the plans specified in (a) and (b) above will be required with the submission.

e) Three (3) copies of the application form shall be submitted.

f) Additional copies or final versions of the plan may be required prior to the preparation of the By-law.

g) Digital Submission Requirement:

It is required that a graphical data submission be included with the application. Such submissions are required in AutoCAD Release 2000 compatible Drawing Files (.DWG) or Data Exchange Files (.DXF) on 3.5"HD diskette, or CDR and must be tied to control (NAD 83, 6° UTM, Zone 17).

**Note:** *All information and reports submitted in support of this application may be disclosed to any individual.*

**DECLARATION**

The processing of this application shall not commence until the following declaration is completed and commissioned.

I, \_\_\_\_\_ of the \_\_\_\_\_  
of \_\_\_\_\_ in the \_\_\_\_\_  
of \_\_\_\_\_, solemnly declare that:

All above statements contained in all of the exhibits transmitted herewith, are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the \_\_\_\_\_  
of \_\_\_\_\_ in the \_\_\_\_\_  
\_\_\_\_\_ of \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE OF OWNER OR AGENT

\_\_\_\_\_  
LOCATION OF COMMISSIONER  
OF OATH'S STAMP OR SIGNATURE

Personal information on this form is collected under the legal authority of the Planning Act. R.S.O. 1990, Chapter P13 (as amended). Questions about this collection should be directed to the Office Co-ordinator, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1 (905) 832-8585.

**CERTIFICATE**

(to be signed by Owner, if Agent has been appointed.)

As of the date of this application, I am the Registered Owner of the lands described in this application, and I have examined the contents of this application and hereby certify that the information submitted with the application is correct insofar as I have knowledge of these facts, and I authorize the submission of this application on my behalf of:

\_\_\_\_\_  
(Please print name of Agent)

whom I have appointed as my Agent.

DATE \_\_\_\_\_

SIGNED \_\_\_\_\_  
SIGNATURE OF OWNER

(Please print name)

**Affix Corporate Seal of registered owner of property. Processing will not commence until this is provided.**

## FEE CALCULATION WORKSHEET

**THIS FORM MUST BE COMPLETED BY APPLICANT FOR CALCULATION OF FEES  
 (PLEASE READ IN ITS ENTIRETY AND FILL IN ACCURATELY)**

### **BREAKDOWN OF FEES FOR PART LOT CONTROL BY-LAW APPLICATION**

#### STAFF USE ONLY

File Name: \_\_\_\_\_ File No.(s) \_\_\_\_\_

Related File(s) \_\_\_\_\_ Total Amount Submitted \$ \_\_\_\_\_

CALCULATIONS	TOTAL
Part Lot Control By-law Base Fee: (surcharge <u>not</u> applicable)	\$1,623.00
<b>TOTAL PART LOT CONTROL BY-LAW FEE:</b>	<b>\$ _____</b>
<p><b>NOTES:</b>(1) The required Vaughan Application Fee must be paid <u>in full</u>, before any processing of the application will commence.            (2) If a cheque is submitted for an incorrect amount, the incorrect cheque will be returned to the Applicant, and a new cheque with the correct amount will be required to be submitted.</p>	
<b>TOTAL FEE AMOUNT:</b>	<b>\$ _____</b>

#### STAFF USE ONLY

**VERIFICATION OF FEES:**

Indicate Correct Total \$ \_\_\_\_\_ (Vaughan Application Fees Only)

Planner's Name \_\_\_\_\_ Date \_\_\_\_\_

## SCHEDULE "A" TO BY-LAW 170-2009

### TARIFF OF FEES FOR VAUGHAN PLANNING APPLICATIONS

APPLICATION TYPE	BASE FEE	ADDITIONAL FEE DETAILS	
<b>MAJOR OFFICIAL PLAN AMENDMENT</b> <sup>8</sup> <b>MINOR OFFICIAL PLAN AMENDMENT</b> <sup>7</sup>	\$20,233.00 \$ 9,475.00	SURCHARGE, IF APPLICATION APPROVED SURCHARGE, IF APPLICATION APPROVED REVISION TO APPLICATION REQUIRING RECIRCULATION <sup>9</sup>	\$5,104.00 \$2,845.00 \$3,321.00
<b>BLOCK PLAN &amp; SECONDARY PLAN</b>	\$490.00/ha	SURCHARGE NOT APPLICABLE	
<b>ZONING BY-LAW AMENDMENT</b>	\$5,261.00	<b>Plus:</b> if for a change of zone (e.g., R1 Zone to R3 Zone)  a) Singles, Semis, Townhouses  b) Multiple Unit Blocks (e.g., Apartment Units)  c) Non Residential or Mixed Use Blocks (excluding parks/open space, stormwater management, roads, buffer spaces)  d) Private Open Space (e.g., golf course, cemetery) Maximum fee for Private Open Space  SURCHARGE IF APPLICATION IS APPROVED  REVISION TO APPLICATION REQUIRING RECIRCULATION <sup>9</sup>	\$433.00/unit  \$145.00/unit  \$5,734.00/ha  \$2,867.00/ha \$148,415.00  \$2,633.00  \$3,321.00
By-law to remove Holding Symbol (H)	\$3,562.00	SURCHARGE NOT APPLICABLE	
<b>PART LOT CONTROL BY-LAW</b>	\$1,623.00	SURCHARGE NOT APPLICABLE	
<b>INTERIM CONTROL BY-LAW AMENDMENT</b>	\$4,016.00	SURCHARGE NOT APPLICABLE	
<b>SITE DEVELOPMENT</b>	\$6,218.00	<b>Plus:</b>  a) Industrial/Office/Private Institutional Portion of GFA over 4,500m <sup>2</sup>  b) Commercial (Service, Retail Warehouse) Portion of GFA over 4,500m <sup>2</sup>  c) Residential - Singles, Semis, Townhouses <u>Or</u> , if previously paid in Subdivision application - Multiple Units (e.g., Apartment Units) <u>Or</u> , if previously paid in Subdivision application  COMPLEX REVISION TO A SITE PLAN AGREEMENT/LETTER OF UNDERTAKING EITHER APPROVED BY COUNCIL, OR A PREVIOUSLY APPROVED SITE DEVELOPMENT REQUIRING CIRCULATION AND/OR COUNCIL APPROVAL  REVISION TO APPLICATION REQUIRING RECIRCULATION <sup>9</sup>  SIMPLE REVISION TO PREVIOUSLY APPROVED SITE DEVELOPMENT NOT REQUIRING CIRCULATION AND NOT REQUIRING COUNCIL APPROVAL	\$1.73/m <sup>2</sup> \$0.60/m <sup>2</sup>  \$5.71/m <sup>2</sup> \$1.42/m <sup>2</sup>  \$871.00/unit \$580.00/unit \$291.00/unit \$191.00/unit  Full Application Fees Applicable  \$3,321.00  \$3,109.00
<b>DRAFT PLAN OF CONDOMINIUM</b> (Residential, Commercial, Industrial)	\$10,610.00		
<b>DRAFT PLAN OF SUBDIVISION</b>	\$13,232.00	<b>Plus:</b>  a) Single, Semi, Townhouse Units b) Multiple Unit Blocks (e.g., Apartment Units) c) Part Lots for Residential Use d) Non Residential or Mixed Use Blocks (excluding parks/open space, stormwater management, roads, buffer spaces)	\$221.00/unit \$74.00/unit \$111.00/part lot \$3,072.00/ha
		Revision to Draft Approved Plan, requiring Circulation Revision to Condition(s) of Draft Approval Extension of Draft Plan Registration of Each Additional Phase of a Plan	\$3,321.00 \$3,321.00 \$1,661.00 \$1,668.00

## **NOTES**

1. Any application fees paid prior to the date this By-law comes into force, shall be credited to the amount(s) due under this By-law.
2. If an application is withdrawn in writing by the Applicant:
  - a) prior to a technical report proceeding to Committee of the Whole, 30% of the fee may be refunded;
  - b) prior to a Public Meeting, 50% of the fee may be refunded.
3. Should the Applicant request that a Public Meeting be cancelled (after Notices have been mailed out) and held at a later date, the total cost incurred for the second mailing of a Public Meeting Notice shall be borne by the applicant.
4. An appeal of any of the above-noted Development Applications to the Ontario Municipal Board shall be subject to a \$570.00 Planning Department Administrative fee, to be paid by the Appellant.
5. Site Development applications for new individual (excluding new single-detached residential dwelling developments(s) proceeding through the plan of subdivision approval process) single-detached dwellings that are to be constructed within the Kleinburg-Nashville Heritage Conservation District Study and Plan, as defined by OPA No. 200, as amended by OPA No. 658, are subject only to the Simple Revision fee for Site Development Applications, and will require Council approval of the application.
6. For Mixed Use development, where more than one use is proposed on a site, the applicable Site Development fee shall be the Base fee, plus the total of the fees for each individual use added together.
7. **Minor Official Plan Amendment:** A "Minor" Official Plan amendment is an Official Plan amendment that:
  - i) proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; building height; gross floor area; or to add a site-specific use limited in scale);
  - ii) proposes a minor change to a specific policy that is limited in scope and typically to one property;
  - iii) maintains the intent and purpose of the Official Plan; and,
  - iv) shall have limited impact or policy implications beyond the subject lands.
8. **Major Official Plan Amendment:** A "Major" Official Plan amendment is an Official Plan amendment that:
  - i) proposes a redesignation or change in land use for a property(ies);
  - ii) requires many changes to the policies and schedules of the Official Plan;
  - iii) is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be in this category;
  - iv) a site-specific application representing a large scale development/redevelopment or a change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category; and,
  - v) an Official Plan amendment within a Heritage Conservation District.
9. Official Plan and Zoning By-law Amendment and Site Development Applications – Recirculation fee applicable when substantial changes are initiated by the applicant that requires a full recirculation for review and comment prior to Council approval. When more than one related application (e.g., Official Plan and Zoning By-law Amendment) is filed, the fee shall only be applied for one of the related applications.

## **OTHER GENERAL FEES**

\$380.00 per year Maintenance Fee charged to files inactive for over 1 year (where the Applicant prefers not to close the file).