

## HERITAGE CLEARANCE APPLICATION

VALID ONLY FOR BUILDINGS NOT DESIGNATED  
UNDER PART IV, V, OR VI OF THE ONTARIO HERITAGE ACT

**Cultural Services staff will be able to assist you in identifying the heritage status of your building and requirements for the heritage review of your application.**

**Please check purpose of Heritage Clearance:**

- PROPOSED DEMOLITION** – (For submission with your Demolition Permit Application to the Building Standards)
- PROPOSED GRADING** - (For submission with your Top Soil Removal Permit or Grading Permit to the Grading Coordinator in the Building Standards Department)

### APPLICATION REQUIREMENTS

Applications for Heritage Clearance Approval will require one or more of the following items with your application form (please confirm with Cultural Services staff your minimum submission requirements):

- a current survey (surveyor's plan) of the property
- site plan only
- site plan and elevation drawings clearly indicating the nature of the proposal
- copy of grading plan
- confirm with Cultural Services regarding Ministry of Culture archaeological clearance approval

### HOW TO SUBMIT APPLICATION

To make an application, please fill in the information on the back of this page and attach a copy of any required plans or drawings, and return to Recreation & Culture Department, Cultural Services Division at:

**2141 Major Mackenzie Drive, Level 300, North Loft, Vaughan, Ontario, L6A 1T1.**

If you have any questions or comments, please contact :

Cecilia Nin Hernandez  
Cultural Heritage Coordinator  
Tel: (905) 832-8585 Ext. 8115  
Email: [cecilia.nin@vaughan.ca](mailto:cecilia.nin@vaughan.ca)

Lauren Archer  
Cultural Heritage Coordinator  
Tel: (905) 832-8585 Ext. 8112  
Email: [lauren.archer@vaughan.ca](mailto:lauren.archer@vaughan.ca)

For additional information please visit [www.vaughan.ca](http://www.vaughan.ca)

